

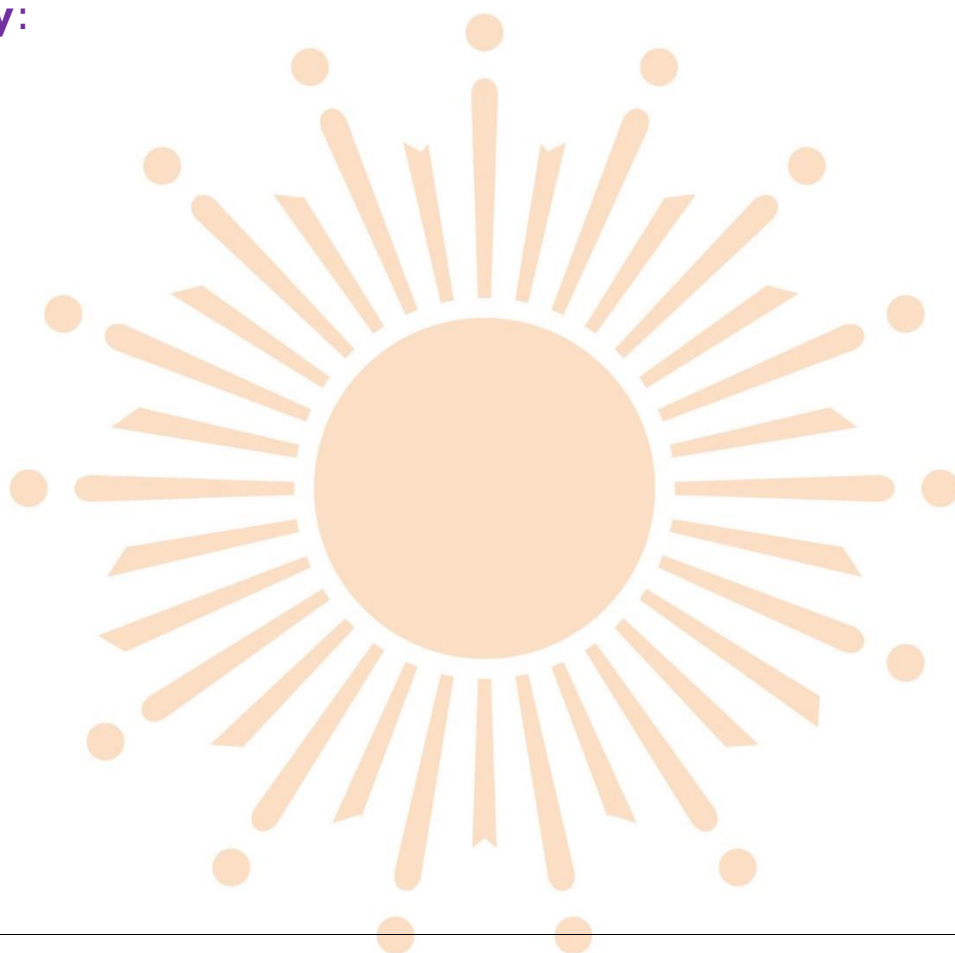
# SERVICE USER NETWORK

## Minutes – Wednesday, 1<sup>st</sup> March

---

### Meeting attended by:

Bob Shakespeare  
Carole Myers  
Darren Drapkin  
Helen Thompson  
Jessica Masterson  
Kerry Holmes  
Mel White  
Paul Frazer  
Phillip Stewart  
Rachel Pilling  
Sayed Ahmed  
Tessa Francis  
Tracey Needham  
Usmaan Khan  
Vanessa Johnson  
Yaseen Khalid



**Date:** 1.03.2023

**Time:** 1pm until 2.30pm

**Location:** Zoom

**Chair:** Tessa Francis and Paul Frazer

**Note taker:** Vanessa Johnson and Helen Thompson

## **Agenda item: Welcome and Introduction:**

Paul welcomed everyone to the meeting. Apologies received from:

- Debbie Davenport
- Pamela Turpin

The group shared their plans during the better weather that's approaching and things they look forward to.

Paul informed everyone that he will be stepping down as Co-chair of the group as his term of office has come to an end. He then went through the ground rules for the meeting.

## **Agenda item: Illegal tobacco in West Yorkshire – Kerry Holmes Illicit Tobacco Education Officer from West Yorkshire Trading Standards.**

Kerry Holmes introduced herself and shared a presentation about Illegal tobacco in West Yorkshire. In summary, she spoke about the industry around Illicit tobacco.

The session covered:

- What is illegal tobacco?
- Different type of tobacco- UK and Non-UK brands
- Why illegal tobacco is a serious public health issue.
- How it brings crime into communities and exploits the vulnerable
- How to spot illegal tobacco use and sales.
- What people can do to help stop it.

General information on the dangers of smoking and the work the government is undertaking to reduce smoking was also covered.

## **Involving diverse communities -Working group update – Sayed Ahmed, Head of Patient Experience**

Sayed provided a brief update on the work to create a film on getting involved with the Trust, which was shown at the SUN meeting in December. The film highlights people's journey and lived experience of why they joined SUN and other activities at LYPFT.

He informed SUN members about a new working group which is made up of people with lived experience, staff, and third-party sectors. The group is currently working on a training module called 'Diversity Matters'. The group would like to present a bite size portion of the diversity matters training at SUN. Helen suggest doing this at a SUN spotlight event.

He asked the group to contact Vanessa Johnson if they who would like to share their views or would like to join the working group.

**Action: Patient & Carer Experience Team to arrange a SUN Spotlight on Diversity Matters Training.**

### **NHS75 BIG Thank You in July Tracey Needham, Head of People Engagement**

Tracey informed SUN members about LYPFT's NHS75 BIG Thank you events and initiatives which is taking place this year in July. The Trust's Annual General Meeting (AGM) is also taking place in July and the NHS75 will be showcase as part of that event.

She invited SUN members to join a task and finish group to give their ideas of how we can say thank you to staff and to also think about how service users can be involved in thank you events.

Tracey thanked everyone for their time and stated that she looks forward to hearing back on any ideas and contributions people might have towards the Annual Members day and celebrating the NHS.

**Action: The Patient and Carer Experience Team will provide SUN members with more details on how to get involved in the NHS 75 events and activities.**

**Agenda item: Updates and involvement opportunities – Tessa, Paul, and Helen**

The following involvement opportunities was shared with SUN members:

- LYPFT's Rebranding event

Tuesday 21 March 2023, 1.30pm - 3.00pm

Bridge Community Church Conference Centre, Rider Street, Leeds, LS9 7BQ

- Medicine leaflets – Your views

**Action: The Patient Experience Team will send out information about the involvement opportunities mentioned to SUN Members**

**Next meeting: Wednesday, 5<sup>th</sup> April 2023 at 1pm until 2.30pm.  
Venue to be confirmed.**

